

**KOKOUSKUTSU  
MÖTESKALLELSE  
NOTICE OF MEETING**

**Aalto-yliopiston ylioppilaskunta Edustajiston kokous 3/2018  
Aalto-universitetets studentkår Delegationsmöte 3/2018  
Aalto University Student Union Representative Council 3/2018**

**Kokousaika 18.1.2018 kello 17:15  
Tidpunkt 18.1.2018 klockan 17:15  
Time Jan 18th, 2018 at 5:15 pm**

**Kokouspaikka Sali D, Otakaari 1, Espoo  
Mötesplats Sal D, Otsvängen 1, Esbo  
Location Lecture hall D (Sali D), Otakaari 1, Espoo**

Aalto-yliopiston ylioppilaskunnan edustajisto kokoontuu kokoukseensa 3/2018 yllämainitun mukaisesti.

Kokouksessa käsitellään oheiseen esityslistaan merkityt asiat.

Aalto-universitetets studentkårs delegation sammanträder i mötet 3/2018 som ovannämnd.

I mötet behandlas de ärenden som nedtecknats i bifogade föredragningslistan.

Aalto University Student Union's Representative Council convenes for its meeting 3/2018 as written above.

The meeting will address the matters on the agenda.

Espoossa 11.1.2018  
I Esbo 11.1.2018  
Espoo Jan 11<sup>th</sup> 2018

Onni Lampi

Edustajiston puheenjohtaja  
Delegationsordförande  
Chair of the Representative Council

**PROPOSALLISTA  
DAGORDNING  
AGENDA**

**Aalto-yliopiston ylioppilaskunta**    **Edustajiston kokous 3/2018**  
**Aalto-universitetets studentkår**    **Delegationsmöte 3/2018**  
**Aalto University Student Union**    **Representative Council 3/2018**

**Kokousaika**                                    **18.1.2018 kello 17:15**  
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**Kokouspaikka**                                **Sali D, Otakaari 1, Espoo**  
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**Location**                                    **Lecture hall D (Sali D), Otakaari 1, Espoo**

1.        **Kokouksen avaus**  
          **Mötets öppnande**  
          **Opening of the meeting**
  
2.        **Estyneyksien, esteellisyyksien, vaalikelpoisuuden menetysten, eroamisten ja läsnä olevien jäsenten ja varajäsenten toteaminen**  
          **Konstaterande av delegationsmedlemmar som är förhindrade att delta, jäviga, forlorandet av valbarhet, frånträdande och närvarande**  
          **Recording members of the council who are unavailable, disqualified, ineligible, resigned and who are present**
  
3.        **Kokouksen laillisuuden sekä kokouksen päätösvaltaisuuden toteaminen**  
          **Konstaterande av stadgeenlighet och beslutförhet**  
          **Recording lawfulness and quorum of the meeting**
  
4.        **Kahden pöytäkirjantarkastajan valinta ja kahden ääntenlaskijan kutsuminen**  
          **Kallandet av två protokolljusterare och två rösträknare**  
          **Summoning two scrutinizers of the minutes and two counters of votes**
  
5.        **Kokouksen työjärjestyksen vahvistaminen**  
          **Fastställande av dagordningen**  
          **Confirming the agenda**
  
6.        **Ilmoitusasiat**  
          **Anmälningsärenden**  
          **Announcements**
  
7.        **Toimiston kuulumiset (Vänttinen)**  
          **Aktuellt från kontoret**  
          **Latest news from the Central Office**

At the meeting, Vänttinen, the Chair of the Board, will present the latest news from AYY's Central Office and the status of the Office Program.

Proposal The representative council decided to place on record the board's report on the latest news from the Central Office.

**8. Opiskelijakeskuksen tilannepäivitys ja lähetekeskustelu (Ferm)**  
**Aktuellt om studentcentrumet**  
**Status update and preliminary discussion on the Student Center project**

Niko Ferm will give us the latest news on the Student Center project.

Proposal The Representative Council decided to place on record the news on the Student Center.

**9. Lukuvuoden 2018–2019 jäsenmaksusta päättäminen (Väätäinen, Ferm)**  
**Beslutandet av medlemsavgiften för läsåret 2017–2018**  
**Deciding the membership fee for the academic year 2018–2019**

The size of the membership fee was effectively decided when approving the budget for 2018. However, the decision must be handled as a separate item on the agenda, as the Student Union membership fee is yet to be approved by the President of the Aalto University.

The membership fee consists of two parts: the share paid to FSHS and the share that remains within the student union. The membership fee for undergraduate and graduate students for the years of 2017–2018 was €116, of which the share of FSHS was €54 and AYY's share was €62.

The Board has not suggested the Representative Council to change the membership fee.

Proposal The Representative Council decided on the amount of the membership fee for the academic year 2018–2019:

Undergraduate and graduate students €116 (the share accounted to FSHS is €54)  
Doctoral students €42

**10. Erityisasemayhdistyksen aseman myöntäminen Aalto Media Lab Student Association DADA ry:lle (Tanska, liitteet 10.1-10.3)**  
**The special status of Aalto Media Lab Student Association DADA ry**

The association Aalto Media Lab Student Association DADA ry of the first list of the Student Union's association register has applied for special status (appendix 10.1). The association's regulations (appendix 10.2) meet the obligations of associations in the first list. In addition, the association has provided an endorsement letter by Rasmus Vuori, Vice Dean of the School of Arts, Design and Architecture (appendix 10.3).

According to the Student Union's association regulations, the obligations for special status associations are:

**Section 12 Special status**

*An association operating within the student union may apply for a special status on strong grounds. The special status shall be granted by the student union's representative council. Special status associations shall refer to organisations operating within the student union, the actions of which are significant both for the student union and individual students in Aalto community. Special status associations and the student union work in close cooperation and actively communicate with one another.*

*A special status association shall have an essential role in implementing the student union's duty. A special status association shall act as a link between the student group, which is essential for the student union, and promote their societal, social and intellectual aspirations related to studies and the student's position at the university and in society, together with the student union and other special status associations.*

### **Section 13 Obligations of special status associations**

The student union's representative council may grant a special status to an association which meets the conditions of the first list of the association register and, in addition:

- *Comprehensively represents the students of one or several degree programmes or a special target group*
- *Represents the students' interests in degree programmes, departments, higher education institutions, university and professional contexts*
- *Keeps in touch with the economic life and other operators in society*
- *Coordinates its activities together with other special status associations and the student union*
- *Contributes to the guidance and integration of one's student group into the academic community together with the student union and other special status associations*
- *Promotes diverse student union activities*

*An association shall meet these conditions in order to maintain its special status. With the decision of the representative council, a special status may also be granted by making an exception to these requirements.*

According to the Student Union's association regulations, the obligations of associations in the first list are:

### **Section 8 Obligations of associations in the first list**

*An association where at least 60 per cent of the voting members, but at least seven members, are AYY's members, may be approved to the first list. Association rules may not restrict a student union member's opportunity to join as a full member of the association. This paragraph shall not apply to choirs or orchestras. With the decision of the Representative Council, this paragraph may also be waived in case of other associations.*

*When applying for the operating grant by the end of March, an association in the first list shall submit with the annual association notice the financial statement, budget, the number of members, and information on how many association members are members of the student union.*

*When an association in the first list is dismissed or discontinued, its funds shall be transferred to one of the following*

1. *The student union*
2. *An association in the first list of the Student Union's association register*
3. *Teknologiföreningen-nation, foundation or fund, whose purpose is to support the actions of the Aalto-community or its members.*

*The funds shall be transferred to be used according to the purpose of the association being discontinued. In case this is not possible the funds shall be transferred to support the student union.*

*If the board does not accept an association to the first list of the association register, the board may approve the association to the second list without a separate application.*

Proposal The Representative Council decided to grant special status to the association called Aalto Media Lab Student Association DADA ry.

11. **Erityisasemayhdistyksen aseman myöntäminen Aalto Management and International Business ry:lle (Tanska, liitteet 11.1-11.2)**  
**The special status of Aalto Management and International Business ry**

The association **Aalto Management and International Business ry** of the first list of the Student Union's association register has applied for special status (**appendix 11.1**). The association's regulations (**appendix 11.2**) meet the obligations of associations in the first list.

According to the Student Union's association regulations, the obligations for special status associations are:

### **Section 12 Special status**

*An association operating within the student union may apply for a special status on strong grounds. The special status shall be granted by the student union's representative council. Special status associations shall refer to organisations operating within the student union, the actions of which are significant both for the student union and individual students in Aalto community. Special status associations and the student union work in close cooperation and actively communicate with one another.*

*A special status association shall have an essential role in implementing the student union's duty. A special status association shall act as a link between the student group, which is essential for the student union, and promote their societal, social and intellectual aspirations related to studies and the student's position at the university and in society, together with the student union and other special status associations.*

### **Section 13 Obligations of special status associations**

*The student union's representative council may grant a special status to an association which meets the conditions of the first list of the association register and, in addition:*

- *Comprehensively represents the students of one or several degree programmes or a special target group*
- *Represents the students' interests in degree programmes, departments, higher education institutions, university and professional contexts*
- *Keeps in touch with the economic life and other operators in society*
- *Coordinates its activities together with other special status associations and the student union*
- *Contributes to the guidance and integration of one's student group into the academic community together with the student union and other special status associations*
- *Promotes diverse student union activities*

*An association shall meet these conditions in order to maintain its special status. With the decision of the representative council, a special status may also be granted by making an exception to these requirements.*

According to the Student Union's association regulations, the obligations of associations in the first list are:

### **Section 8 Obligations of associations in the first list**

*An association where at least 60 per cent of the voting members, but at least seven members, are AYY's members, may be approved to the first list. Association rules may not restrict a student union member's opportunity to join as a full member of the association. This paragraph shall not apply to choirs or orchestras. With the decision of the Representative Council, this paragraph may also be waived in case of other associations.*

*When applying for the operating grant by the end of March, an association in the first list shall submit with the annual association notice the financial statement, budget, the number of members, and information on how many association members are members of the student union.*

*When an association in the first list is dismissed or discontinued, its funds shall be transferred to one of the following*

1. *The student union*
2. *An association in the first list of the Student Union's association register*
3. *Teknologföreningen-nation, foundation or fund, whose purpose is to support the actions of the Aalto-community or its members.*

*The funds shall be transferred to be used according to the purpose of the association being discontinued. In case this is not possible the funds shall be transferred to support the student union.*

*If the board does not accept an association to the first list of the association register, the board may approve the association to the second list without a separate application.*

Proposal The Representative Council decided to grant special status to the association called Management and International Business ry.

## **12. Edustajistovaliokuntien perustaminen (Vänttinen, liite 12)**

### **Grundande av delegationsutskott Setting up Council Committees**

According to Section 23 of its Rules of Procedure, the Council can set up committees through a separate decision.

*The Council can set up committees through a separate decision. The Council must, in the case of a committee that it has set up, lay down its task, term of service, chairperson and members.*

*Unless something else arises as a result of these Rules of Procedure or guidelines, the work of the committees of the Council is to comply with the Rules of Procedure of the Board insofar as the chairperson of the committee sees necessary.*

The Chair of the Council, together with the chair of the board, opened the application process for the committees on the 9th of January.

Proposal The Council decided to

- 1) Set up a Finance and Real-estate Committee, a Community Committee and a Societal Influence Committee.
- 2) Set as the task of the council committees to support the preparations of the decision-making of the Student Union by making statements on matters that relate to the theme of the committee, both independently and upon the request of the Board or the workers of AYY. The committees carry out their task in the way that they see best and will get support, training and presentations of issues when they so want from the Board of AYY, the workers of AYY, separate experts or volunteers.
- 3) Set the calendar year **2018** as the terms of service of each committee.
- 4) Appoint the chairpersons and members of the committees according to **appendix 12**
- 5) Oblige the committees to report on their work to the Council at the meetings of the Council.

## **13. Lähetekeskustelu asumisen ohjesäännön päivityksestä (Penttinen&Savela, liite 13) Preliminary discussion on updating the Housing Regulations**

The Housing Office has prepared a preliminary discussion on updating the Housing Regulations for the Representative Council. The planned revisions and updates can be found in the attachment, and the

Representative Council will be asked for their comments and opinions on the revisions and their formatting.

Proposal The Representative Council decided to place on record the discussion on the subject.

14. **Muut esille tulevat asiat**  
**Övriga uppkommande ärenden**  
**Other business**
  
15. **Kokouksen päättäminen**  
**Mötets avslutande**  
**Closing of the meeting**