

**KOKOUSKUTSU  
MÖTESKALLELSE  
NOTICE OF MEETING**

**Aalto-yliopiston ylioppilaskunta  
Aalto-universitetets studentkår  
Aalto University Student Union**

**Edustajiston kokous 1/2019  
Delegationsmöte 1/2019  
Representative Council 1/2019**

**Kokousaika  
Tidpunkt  
Time**

**24.1.2019 kello 17:15  
24.1.2019 klockan 17:15  
24 Jan 2019 at 5.15 pm**

**Kokouspaikka  
Mötesplats  
Location**

**U8-sali, Otakaari 1, Espoo  
U8-sal, Otsvängen 1, Esbo  
Lecture hall U8, Otakaari 1, Espoo**

Aalto-yliopiston ylioppilaskunnan edustajisto kokoontuu kokoukseensa 1/2019 yllämainitun mukaisesti.

Kokouksessa käsitellään oheiseen esityslistaan merkityt asiat.

Aalto-universitetets studentkårs delegation sammanträder till sitt möte 1/2019 enligt uppgifterna ovan.

Mötet behandlar ärendena på den bifogade föredragningslistan.

Aalto University Student Union's Representative Council convenes for its meeting 1/2019 as written above.

The meeting will address the matters on the attached agenda.

Esboossa            17.1.2019  
Esbo                17.1.2019  
Espoo               17 Jan 2019

Werner Huhtinen

Edustajiston puheenjohtaja  
Delegationsordförande  
Chair of the Representative Council

ESITYSLISTA  
DAGORDNING  
AGENDA

Aalto-yliopiston ylioppilaskunta      Edustajiston kokous 1/2019  
Aalto-universitetets studentkår      Delegationsmöte 1/2019  
Aalto University Student Union      Representative Council 1/2019

Kokousaika                              24.1.2019 kello 17:15  
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Time                                        24 Jan 2019 at 5.15 pm

Kokouspaikka                            U8-sali, Otakaari 1, Espoo  
Mötesplats                               U8-sal, Otsvängen 1, Esbo  
Location                                 Lecture hall U8, Otakaari 1, Espoo

1.        **Kokouksen avaus**  
**Opening of the meeting**
  
2.        **Estyneisyyksien, esteellisyyksien, vaalikelpoisuuden menetysten, eroamisten ja läsnä olevien jäsenten ja varajäsenten toteaminen**  
**Recording the members and deputy members of the Council who are unavailable, disqualified, ineligible, resigned and who are present**
  
3.        **Kokouksen laillisuuden sekä kokouksen päätösvaltaisuuden toteaminen**  
**Recording lawfulness and quorum of the meeting**
  
4.        **Kahden pöytäkirjantarkastajan valinta ja kahden ääntenlaskijan kutsuminen**  
**Summoning two minutes reviewers and two vote counters**
  
5.        **Kokouksen työjärjestyksen vahvistaminen**  
**Confirming the agenda**
  
6.        **Ilmoitusasiat**  
**Announcements**
  
7.        **Stating the Council groups' compositions (appendix 7)**

The Representative Council's rules of procedure state the following:

*Section 24 Representative Council groups*

*A member or members of the Representative Council may form a Representative Council group by notifying the chair in the Representative Council meeting.*

*The notification shall be made in writing and include the chair, vice chair and members of the group as well as the person who shall receive information addressed to the group. Amendments to this information shall be submitted in writing to the chair in the Representative Council meeting.*

*The Representative Council member may be part of only one (1) Representative Council group.*

The compositions of the Council groups are stated as there have been changes to the groups' Chairs.

Proposal The Council decided to state the Chairs and Vice Chairs of the Council groups in accordance with appendix 7.

**8. Latest news from the Central Office (Palosuo, appendix 8)**

Vice Chair of the Board Palosuo presents the latest news from the AYY Central Office.

Proposal The Council decided to place on record the latest news from the office.

**9. Amendment to the Regulations for the Administration of Student Housing (Savela, appendix 9)**

The operations of ASY, i.e. the Housing Cooperative Body, are defined by the Regulations for the Administration of Student Housing. A meeting of the Housing Cooperative Body has a quorum when it has been convened in accordance with the rules and when at least half (½) of its members are present, including the Chair or the Vice Chair.

In recent years, it has been difficult to convene ASY meetings that have quorum. At the moment, all Castle Wardens are members; making the group smaller would result in the involvement of Castle Wardens that are interested in operating in the Housing Cooperative Body.

The amendment proposal has been presented to ASY in the last meeting of 2018. It would be good to make the amendment effective in the early stages of the year, so that this year's operations could be started with a new set of regulations.

Proposal The Council decided to amend the Regulations for the Administration of Student Housing in accordance with appendix 9.

**10. Latest on the Student Centre (Savela, appendix 10)**

News regarding the progress of the Student Centre project will be regularly gone through with the Representative Council.

Proposal The Council decided to place on record the latest on the Student Centre.

**11. Latest on the Community structures project (Nieminen, appendix 11)**

News regarding the progress of the Community structures project are gone through with the Representative Council.

Proposal The Council decided to place on record the latest on the Community structures project.

**12. Representative Council members for the recruitment group of the Secretary General (Ferm, appendix 12)**

AYY's Secretary General's term of office will end by the end of August 2019 at the latest. Members of the Representative Council have traditionally participated in the recruitment process as well. Last time, two Council members took part in the recruitment.

Proposal The Council decided to appoint the following Council members to the recruitment group of the Secretary General:

**13. Preliminary discussion: Amendments to the rules and regulations (Ferm, appendix 13)**

Recent years have seen changes to the Student Union's operations that could be specified in the rules and regulations. In addition, the administration specified by the rules could be cut down for certain parts. In addition to these, matters regarding AYY membership and the position of the Secretary General could be reassessed.

Proposal The Council decided to place on record the preliminary discussion on amendments to the rules and regulations.

**14. Establishing the Representative Council Committees (appendix 14)**

In accordance with Section 23 of its rules of procedure, the Representative Council may establish committees by a separate decision.

*The Representative Council may set up committees with a separate decision. The Representative Council shall determine the duty, term, chair and members for the committee that is established.*

*The work of the Representative Council committees shall comply with the rules of procedure of the board to an extent considered necessary by the chair of the committee, unless otherwise ordered in these rules of procedure or the regulations.*

Proposal The Council decided to

- 1) Establish a Financial and Real Estate Committee, a Community Committee and an Advocacy Committee
- 2) Set it as the Committees task to support the preparation of the Student Union's decision-making by making statements regarding matters related to the Committee's theme both independently and when asked by the Board or AYY staff members. The Committees execute their task as they see best and, when they wish, receive support, training and topic introductions from the AYY Board, AYY staff members, various specialists or volunteers.
- 3) Set the calendar year 2019 as each Committee's term of office
- 4) Appoint the Committees' Chairs and members in accordance with appendix 14
- 5) Require the Committees to report on their work to the Representative Council in Council meetings

**15. Other emerging matters**

**16. Closing of the meeting**