

**KOKOUSKUTSU
MÖTESKALLELSE
NOTICE OF MEETING**

Aalto-yliopiston ylioppilaskunta **Edustajiston kokous 3/2019**
Aalto-universitetets studentkår **Delegationsmöte 3/2019**
Aalto University Student Union **Representative Council 3/2019**

Kokousaika **21.3.2019 kello 17:15**
Tidpunkt **21.3.2019 klockan 17:15**
Time **21 Mar 2019 at 5.15 pm**

Kokouspaikka **E-sali, Otakaari I, Espoo**
Mötesplats **E-sal, Otsvängen I, Esbo**
Location **Lecture hall E, Otakaari I, Espoo**

Aalto-yliopiston ylioppilaskunnan edustajisto kokoontuu kokoukseensa 3/2019 yllämainitun mukaisesti.

Kokouksessa käsitellään oheiseen esityslistaan merkityt asiat.

Aalto-universitetets studentkårs delegation sammanträder till sitt möte 3/2019 enligt uppgifterna ovan.

Mötet behandlar ärendena på den bifogade föredragningslistan.

Aalto University Student Union's Representative Council convenes for its meeting 3/2019 as written above.

The meeting will address the matters on the attached agenda.

Esboossa 14.3.2019
Esbo 14.3.2019
Espoo 14 Mar 2019

Werner Huhtinen

Edustajiston puheenjohtaja
Delegationsordförande
Chair of the Representative Council

**ESITYSLISTA
DAGORDNING
AGENDA**

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- 1. Kokouksen avaus**
Mötets öppnande
Opening of the meeting

- 2. Estyneisyyksien, esteellisyyksien, vaalikelpoisuuden menetysten, eroamisten ja läsnä olevien jäsenten ja varajäsenten toteaminen**
Konstateras vilka delegationsmedlemmar och suppleanter som är närvarande, förhindrade att delta, jäviga, har förlorat sin valbarhet eller avgår
Recording the members and deputy members of the Council who are unavailable, disqualified, ineligible, resigned and who are present

- 3. Kokouksen laillisuuden sekä kokouksen päätösvaltaisuuden toteaminen**
Konstaterande av stadgeenlighet och beslutförhet
Recording lawfulness and quorum of the meeting

- 4. Kahden pöytäkirjantarkastajan valinta ja kahden ääntenlaskijan kutsuminen**
Val av två protokolljusterare och kallande av två rösträknare
Summoning two minutes reviewers and two vote counters

- 5. Kokouksen työjärjestyksen vahvistaminen**
Fastställande av mötets arbetsordning
Confirming the agenda

- 6. Ilmoitusasiat**
Anmälningsärenden
Announcements

**7. Toimiston kuulumiset (Palosuo)
Aktuellt från kontoret (Palosuo)
Latest news from the Central Office (Palosuo, appendix 7)**

A representative of the Board presents the latest news from the AYY Central Office.

Proposal The Council decided to place on record the latest news from the office.

8. Latest on the Student Centre (Honkasaari, appendix 8)

News regarding the progress of the Student Centre project are regularly gone through with the Representative Council.

Proposal The Council decided to place on record the discussion on the topic.

9. Latest from the National Union of University Students in Finland (Vendelin, appendix 9)

The National Union of University Students in Finland's AYY contact person, Suvi Vendelin, presents the Union's operations for this year and its parliamentary election campaign.

Proposal The Council decided to place on record the latest from the National Union of University Students in Finland.

10. Appointment of the Financial Director (Väättäinen, appendix 10)

AYY's current Financial Director will be retiring in the spring of 2019. In accordance with Subsection 9 of Section 2 of the Board's Rules of Procedure, it is the Board's duty to prepare the appointments of the Financial Director and members of the Financial Committee for the Representative Council.

For this reason, the recruitment process for her successor was started around the turn of the year. The core recruitment group consisted of the current Financial Director, the Secretary General, the Administrative and HR Manager, the Chair of the Board and the Chair of the Financial Committee. Mercuri Urval acted as a partner in the recruitment.

The call for applications was open from 7 to 20 Jan 2019, and a total of 15 persons applied for the position. After multiple interview rounds and an adaptability assessment, the Board has come to its proposal for the new Financial Director.

Proposal The Council decided to appoint N.N. as the Student Union's Financial Director.

II. Preliminary discussion: Community structures project (Nieminen, appendix II)

News regarding the progress of the Community structures project are gone through with the Representative Council when necessary. Now, Coordinator of the Community and organisation structures project Elina Nieminen presents the ideal upon which the goal is to make a final decision in April's Representative Council meeting. The ideal has been formed based on a long process, surveys and several Representative Council discussions. In light of this information, the Board presents to the Representative Council a direction for the community structures in accordance with the appendix.

Proposal The Council decided to place on record the preliminary discussion.

12. Amendments to the Student Union's Constitution (Ferm, appendix I2)

Recent years have seen changes to the Student Union's operations that could be specified in the rules and regulations. In addition, the administration specified by the rules could be cut down for certain parts. In addition to these, matters regarding AYY membership and the position of the Secretary General could also be reassessed.

The Representative Council had a preliminary discussion on the topic in its meeting 1/2019 (24 Jan 2019). Based on this discussion, the Secretary General has prepared the amendments to be made to the Constitution. Amendments to the Student Union's Constitution must be approved in two consecutive Representative Council meetings. The rule amendments were approved for the first time in the Council meeting 2/2019 (28 Feb 2019). The rule amendments will now be addressed for the second time as they are in the meeting 3/2019 (21 Mar 2019).

For the part of amendments to the Student Union's Constitution, its Section 52 should be taken into account, according to which:

"The Representative Council decides upon amendments to this Constitution.

Amendments to the Constitution must be decided upon in two (2) Representative Council meetings with an interval of at least two (2) weeks. To make such a decision, at least two thirds (2/3) of the present Representative Council members are required to second it in both meetings. The decision must be submitted to the President of the University for confirmation."

Proposal The Council decided to approve the amendments to the Student Union's Constitution.

13. Amendments to the Representative Council's Rules of Procedure (Ferm, appendix I3)

Recent years have seen changes to the Student Union's operations that could be specified in the rules and regulations. In addition, the administration specified by the rules could be cut down for certain parts. In addition to these, matters regarding AYY membership and the position of the Secretary General could also be reassessed.

The Representative Council had a preliminary discussion on the topic in its meeting 1/2019 (24 Jan 2019). Based on this discussion, the Secretary General has prepared the amendments to be made to the rules and regulations. The amendments to the Student Union's Constitution were approved for the first time in the Council meeting 2/2019 (28 Feb 2019). The rule amendments will now be addressed for the second time as they are in the meeting 3/2019 (21 Mar 2019). In addition to the rule amendments, the Representative Council's Rules of Procedure, the Board's Rules of Procedure and the Administrative and Economic Regulation are being updated.

Proposal The Council decided to approve the amendments to the Representative Council's Rules of Procedure.

14. Amendments to the Board's Rules of Procedure (Ferm, appendix I4)

Recent years have seen changes to the Student Union's operations that could be specified in the rules and regulations. In addition, the administration specified by the rules could be cut down for certain parts. In addition to these, matters regarding AYY membership and the position of the Secretary General could also be reassessed.

The Representative Council had a preliminary discussion on the topic in its meeting 1/2019 (24 Jan 2019). Based on this discussion, the Secretary General has prepared the amendments to be made to the rules and regulations. The amendments to the Student Union's Constitution were approved for the first time in the Council meeting 2/2019 (28 Feb 2019). The rule amendments will now be addressed for the second time as they are in the meeting 3/2019 (21 Mar 2019). In addition to the rule amendments, the Representative Council's Rules of Procedure, the Board's Rules of Procedure and the Administrative and Economic Regulation are being updated.

Proposal The Representative Council decided to approve the amendments to the Board's Rules of Procedure.

15. Amendments to the Administrative and Economic Regulation (Ferm, appendix I5)

Recent years have seen changes to the Student Union's operations that could be specified in the rules and regulations. In addition, the administration specified by the rules could be cut down for certain parts. In addition to these, matters regarding AYY membership and the position of the Secretary General could also be reassessed.

The Representative Council had a preliminary discussion on the topic in its meeting 1/2019 (24 Jan 2019). Based on this discussion, the Secretary General has prepared the amendments to be made to the rules and regulations. The amendments to the Student Union's Constitution were approved for the first time in the Council meeting 2/2019 (28 Feb 2019). The rule amendments will now be addressed for the second time as they are in the meeting 3/2019 (21 Mar 2019). In addition to the rule amendments, the Representative Council's Rules of Procedure, the Board's Rules of Procedure and the Administrative and Economic Regulation are being updated.

Proposal The Council decided to approve the amendments to the Administrative and Economic Regulation.

16. Combining the Language Strategy and its implementation plan and changing the name to Language Regulation (Ferm, appendix I6)

The Student Union's Administrative and Economic Regulation has previously spoken of the Language Strategy. However, in AYY's current operations, strategy-level documents are considered to be the Real Estate Strategy, the Direction of the Student Union and its Brand Strategy. The desire is to speak of a Language Regulation instead of a Language Strategy.

At the same time, the Board suggests the removal of the old Language Strategy's 4th chapter, "The Student Union's Advocacy Goals." AYY's up-to-date goals can be found in the Student Union's Policy paper.

Proposal The Council decided to combine the Language Strategy and the trilingualism plan, names it Language Regulation and removes the Language Strategy's 4th chapter, "The Student Union's Advocacy Goals."

17. Appointing the Scholarship Distribution Committees' members from the Representative Council (Kesseli, appendix I7)

The Student Union has a Scholarship Regulation, in accordance with which the Student Union has three scholarships, which are:

1. the exchange scholarship;
2. the community scholarship; and
3. the study scholarship.

In accordance with the Scholarship Regulation, the Board appoints a Distribution Committee for each scholarship, whose compositions are presented below. In addition to the Board members and specialists stipulated in the Scholarship Regulation, each Distribution Committee has two members appointed by the Representative Council. In accordance with the Regulation, the members appointed by the Representative Council are selected in the Council meeting prior to the spring's scholarship distribution period.

1. Exchange scholarship
 - Cultural producer
 - Board member in charge of international matters
 - Council-appointed member 1
 - Council-appointed member 2
2. Community scholarship
 - Cultural producer
 - Board member in charge of community matters
 - Council-appointed member 1
 - Council-appointed member 2

3. Study scholarship

- Cultural producer
- Board member in charge of community matters
- Council-appointed member 1
- Council-appointed member 2

In accordance with the Scholarship Regulation, the first application period for scholarships is March–April each year, and the distribution decisions must be made by the end of May, and the second application period is October–November, and the distribution decisions must be made by the end of December.

Proposal The Council decided to appoint:

- To the Exchange Scholarship Distribution Committee, N.N. and N.N.
- To the Community Scholarship Distribution Committee, N.N. and N.N.
- To the Study Scholarship Distribution Committee, N.N. and N.N.

18. Muut esille tulevat asiat
Övriga uppkommande ärenden
Other emerging matters

19. Kokouksen päättäminen
Mötets avslutande
Closing of the meeting